

Annual Report Form CF-4: Completions, Graduation and Persistence Rate

Fall data for students who entered at the time listed for each program

Member School:

Survey Year: 2024 - 2025

Degree Program (Count only degree-seeking students)	Entered	Still Enrolled	Graduated with Degree Began	Graduated with Another Degree	Graduation Rate (degree began)	Persistence Rate
	# who entered at time listed	# Entered still enrolled in this degree or in another degree	# Entered who graduated with degree began	# Entered who graduated with another degree	# Graduated with Degree Began divided by # Entered (can't exceed 100%)	# Graduated (both columns) plus # Still Enrolled divided by # Entered (can't exceed 100%)
MDiv students who entered 6 years ago this fall						
MA (prof) students who entered 4 years ago this fall						
MA (acad) students who entered 4 years ago this fall						
MA (both) students who entered 4 years ago this fall						
ThM/STM students who entered 2 years ago this fall						
DMin students who entered 6 years ago this fall						
Other Prof Dr students who entered 6 years ago this fall						
PhD/ThD students who entered 8 years ago this fall						
Total Numbers for the Member School						

Overall Graduation Rate for the Member School

Respondent and Comments

Respondent:		Phone:		Email:	
Comments:					

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Legend: Total rows/columns are auto calculated and visually indicated with blue stripes in the online application and light blue shading in the print forms. Non-approved degree categories, those for which the member school does not have an ATS-approved degree, are visually indicated with a yellow zig-zag pattern in the online application and gray shading in the print forms. Report data for non-approved degrees where applicable and provide an explanation in the form comments.

Instructions: Complete only the lines for those degree programs that the member school offers, leaving blank any that are not offered or are too new to have graduates. The number of years allotted to complete each degree below represents *about twice the usual amount of time* that degree takes to complete by a full-time student. That means the "Graduation Rate" is based upon a *200% completion rate* to account for the high percentage of part-time students in graduate theology programs. This form also adds new columns to account for students who are *Still Enrolled* or who *Graduated with Another Degree*.

Still Enrolled, indicates students who are still enrolled in the member school, even if they switched to another degree (to prevent the "Persistence Rate" for the other degree from exceeding 100%).

Graduated with Degree Began, indicates students who graduated with the degree in which they began in the specified time.

Graduated with Another Degree, indicates students who originally began in one degree but switched to and graduated with another degree. Be sure to list such students in the row of their original degree; otherwise, the "Graduation Rate (degree began)" could exceed 100% if put in another row.

Graduation Rate (degree began) measures those who completed their original degree in the time specified. Graduation Rate (degree began) in the Total Number for the Member School row represents the overall graduation rate for students that completed their original degree and is calculated as the total of "Graduated with Degree Began" divided by the total of "Entered".

Persistence Rate measures all those who graduated (with degree began or another degree) and all those who are still enrolled (in degree began or another degree). While the term "persistence rate" has varying definitions in higher education, it is used here to indicate those who are still enrolled in the member school (in any program), along with those who already graduated (with any degree). Persistence Rate in the Total Numbers for the Member School row represents the overall persistence rate and is the total Graduated (both columns) plus the total Still Enrolled divided by the total Entered.

Overall Graduation Rate for the Member School (vs. a graduation rate *for each degree*) includes students that graduated with any degree not just the program in which they began. This value is auto calculated as the Total Numbers for the Member School row is the total of "Graduated with Degree Began" plus the total of "Graduated with Another Degree" divided by the total of "Entered".

Degree Categories: The 2020 *Standards of Accreditation* (Standards 4.6-9) describe three categories of MA degrees: those that focus primarily on professional vocations (prof), those that focus primarily on academic study (acad), and those that focus on both (both). Canadian schools offering the BRE for which a completed bachelor's degree is normally required should report those students under MA (prof). "Other Prof Dr" refers to degrees like the EdD, DMiss, DMA, etc. (see Standards 5.-7-10 of 2020 *Standards of Accreditation*).