

**Form CF-2: Completions by Time and Gender**

Most recently completed Academic Year

**INSTRUCTIONS**

Report the Head Count of students that have completed the degree program in the previous academic year for each degree category by gender and duration of time to complete the program.

If a student begins in one master's degree program and graduates from another master's degree program, then use the start date of the initial degree program for purposes of determining the years to completion for the graduate.

Include formal summer school enrollees who completed their degree requirements at the end of the summer.

**Do not include individual students in more than one count.** Students should be counted in only one program, preferably in the longer duration or higher academic degree program. Thus, a PhD candidate who may receive a master's degree after two years should normally be listed only as an enrollee under PhD.

**Form CF-1 Completions by Race and Gender should be completed first.** The subtotals from Form CF-2: Completions by Time and Gender, must match the subtotals from Form: CF-1: Completions by Race and Gender.

**DEGREE PROGRAMS**

Master's Degrees

**MDiv:** Master of Divinity

**MA (acad):** Master of Arts degrees that prepare people primarily academically for graduate study of one or more theologically related disciplines, including personal enrichment.

**MA (prof):** Master of Arts degrees that prepare people primarily professionally for some form of religious leadership or other kinds of service. *Canadian schools* offering the BRE for which a completed bachelor's degree is normally required should report figures under MA (professional).

**MA (both):** Master of Arts degrees that prepare people both academically and professionally with each receiving similar attention.

**ThM/MTh/STM:** Master of Theology degree (or Master of Sacred Theology)

Doctoral Degrees

**DMin:** Doctor of Ministry

**Other Prof Dr:** Other professionally oriented doctoral degrees (besides the Doctor of Ministry)

**PhD/ThD:** Doctor of Philosophy or Doctor of Theology