

Form EF-4: Previous Year Enrollment

Most recently completed Academic Year

INSTRUCTIONS

This form collects figures for unduplicated enrollment by degree family. Enter figures for the academic year just completed.

Schools that are **members of a cluster** should not list those students enrolled in graduate or professional programs of the cluster if the cluster itself is a member of ATS and reports the enrollment. Use the criterion of *primary registration* to determine this. In case of doubt, the school and the cluster should agree to which school will report the figure.

The *primary registration* of a student is determined by the institution in which the student is registered in a degree program, not the institution in which the student is currently taking courses.

Include only those students who are formally moving toward completion of a degree, diploma, or certificate.

Include *Intern* students enrolled in intern-year programs when the internship is under the supervision of the theological school and integral to the completion of the degree program.

Do not include audit students.

Formal summer school enrollees who complete their degree requirements at the end of the summer should not be counted in the fall enrollment but should be counted as completions on the ATS Completions form.

Do not include individual students in more than one count. Students should be counted in only one program, preferably in the longer duration or higher academic degree program. Thus, a PhD candidate who may receive a master's degree after two years should normally be listed only as an enrollee under PhD.

DEGREE PROGRAMS

Master's Degrees

MDiv: Master of Divinity

Master of Arts:

MA (acad): Master of Arts degrees that prepare people primarily academically for graduate study of one or more theologically related disciplines, including personal enrichment.

MA (prof): Master of Arts degrees that prepare people primarily professionally for some form of religious leadership or other kinds of service. *Canadian schools* offering the BRE for which a completed bachelor's degree is normally required should report figures under MA (professional).

MA (both): Master of Arts degrees that prepare people both academically and professionally with each receiving similar attention.

ThM/MTh/STM: Master of Theology degree (or Master of Sacred Theology)

Doctoral Degrees

DMin: Doctor of Ministry

Other Prof Dr: Other professionally oriented doctoral degrees (besides the Doctor of Ministry)

PhD/ThD: Doctor of Philosophy or Doctor of Theology

Non-Degree Programs (*Enrollment Forms Only, not applicable to Admissions and Completions Forms*)

NonDegree: Non-degree programs (e.g., certificates) with graduate credit for potential use in a graduate degree program. Include students participating in regular classes for credit but not enrolled in a regular degree program, and conditionally accepted students. Do not include students enrolled for continuing education or other short-term educational enrichment programs, or those regarded as auditors.