

## **Position Announcement Director, Accreditation and Institutional Evaluation**

The Commission on Accrediting of The Association of Theological Schools (COAATS) is seeking a Director, Accreditation and Institutional Evaluation to enlarge its professional director-level staff in order to meet the expanding needs of accredited graduate theological education in the United States and Canada. The starting date for this position is July 1, 2018, or earlier.

ATS is a membership organization of more than 270 graduate schools of theology in the United States and Canada whose [mission](#) is to promote the improvement and enhancement of theological schools to the benefit of communities of faith and the broader public.

Through the work of accreditation and institutional evaluation, the director will have the opportunity to support the mission and values of ATS by (1) engaging with the diversity of ATS member schools, (2) participating in and shaping the quality and improvement of accredited graduate theological education, (3) experiencing the collegiality of the work of the Commission and the Association, and (4) providing shared leadership for the work of the organization in a team and learning environment.

### *Responsibilities*

The Director, Accreditation and Institutional Evaluation will be one of five directors who are responsible for (1) facilitating the accrediting relationship with member schools through visits and other types of accrediting-related activities; (2) providing education, training, and support to member schools about the process of accreditation; (3) supporting the work of the Board of Commissioners; (4) maintaining collegial and supportive relationships as institutional liaisons to approximately 60 schools; (5) contributing to the programs and services offered by the Association, as needed; and (6) maintaining involvement with the broader community of theological and higher education.

### *Qualifications, abilities, and experience*

The Director, Accreditation and Institutional Evaluation shall possess an earned doctoral degree or its equivalent in a theological discipline or a related field in higher education and have significant work experience in theological education, preferably at both faculty and administrative levels.

The position requires the ability to

- work effectively with a highly educated and diverse constituency;
- perform data analysis, making complex judgments in problem-solving contexts related to policy and practice;
- think creatively, analytically, and holistically;
- manage multiple, sometimes overlapping programs or projects and activities at once;
- work collaboratively with other director and administrative staff;
- work in a technologically enhanced and production-oriented environment;

- communicate effectively both orally and in writing to a wide and diverse range of constituencies; and
- travel to member schools and other accreditation-related events as needed.

Applicants familiar with Roman Catholic graduate theological education and/or who have proficiency in Spanish are especially encouraged to apply.

The Director, Accreditation and Institutional Evaluation is a full-time position with competitive salary and benefits. The successful candidate is expected to relocate to Pittsburgh.

*Application process and timetable*

Review of nominations and applications will begin November 1, 2017, and will continue until the position is filled. Applications should include: (1) a letter of interest, (2) a curriculum vitae, and (3) contact information for three references. Application materials may be sent by email to [accrediting@ats.edu](mailto:accrediting@ats.edu) with the subject line "Application for Director Position" entered.

Electronic submissions in one PDF file are preferred. A detailed position description can be found at this [link](#).

ATS is an equal opportunity employer.