The Placement Rate form is new for fall 2012. It was developed to gain a more comprehensive picture of the state of theological education and the placement of graduates from Commission related institutions. For several years the Commission’s accreditation standards have expected accredited school to collect and publish information related to the placement of graduates.

INSTRUCTIONS
The Placement Rate form is designed to work with the prior year’s Completions by Race and Gender form. Using the data reported on the prior year’s Completions by Race and Gender, data is to be entered into the Placement Rate form to account for all of the prior year’s graduates. The subtotals reported on the Placement Rate form are to match the subtotals from the prior year’s Completion by Race and Gender form.

HEAD COUNT
Report whole numbers.

Do not include individual students in more than one count. Report only the most current status of the graduate.

The data being reported on the Placement Rate form reflects the placement of graduates 12-18 months following their graduation. [18 months as some schools award degrees at the end of both semesters.]

CATEGORIES
Vocational placement: The graduate is in a position for which the degree program prepared the graduate. Some graduates may have placements related to their degree programs prior to graduating; these may be reported as degree related placements. Such placements may be compensated or volunteer positions.

Non-vocational placement: The graduate received a graduate theological degree designed for personal enrichment rather than vocational preparation. Graduates in positions, compensated or volunteer, which reflect their vocational choice may be placed in this category.

Further study: The graduate is pursuing additional education. This education may be at the graduate or undergraduate level.

Seeking placement: The graduate is actively seeking appropriate placement.

Other: The graduate has a position or placement that does not fall within the above categories.

Unknown: The institution does not know the placement status of the graduate.
DEGREE PROGRAM

Basic Programs Oriented Toward Ministerial Leadership
- MDiv Master of Divinity
- MRE Master of Religious Education
- MCE Master of Christian Education
- MA in RelEd Master of Arts in Religious Education
- MA in CE Master of Arts in Christian Education
- MCM Master of Church Music
- MSM Master of Sacred Music
- MA in ___ (Spec.) Professional Master’s programs for the specialization as defined (i.e., Master of Arts in Counseling)
- MPS Master of Pastoral Studies
- MAPS Master of Arts in Pastoral Studies

Basic Programs Oriented Toward General Theological Studies
- MA Master of Arts
- MAR Master of Arts (Religion)
- MTS Master of Theological Studies
- MARS Master of Arts (Religious Studies)
- MATS Master of Arts (Theological Studies)

Advanced Programs Oriented Toward Ministerial Leadership
- DMin Doctor of Ministry
- DMiss Doctor of Missiology
- DEdMin Doctor of Educational Ministry
- EdD Doctor of Education
- DMA Doctor of Musical Arts
- DCM Doctor of Church Music
- Doctor in ___ (Special) Doctor of specialized ministry

Advanced Programs Oriented Toward Research and Teaching
- ThM Master of Theology
- MTh Master of Theology
- STM Master of Sacred Theology
- ThD Doctor of Theology
- PhD Doctor of Philosophy

Degree Program Notes:
For accredited institutions; the Admissions, Completions, and Enrollment forms may have gray fields. These gray fields represent degree program areas that are not applicable to your institution. The program will automatically skip over these fields during data entry. Because there are always exceptions, data entry is possible within these fields, however an explanation is required. Enter the explanation in the comments field.

Canadian schools—Schools offering the BRE for which a completed bachelor’s degree is normally required should report figures under MRE/MCE/MA in RelEd.

ARF PROGRAM NOTES

Gray shaded fields: For accredited institutions; the Admissions, Completions, and Enrollment forms may have gray fields. The gray fields represent degree program areas that are not applicable to the member school and the program will skip over these fields during data entry. As there are always exceptions, data entry is possible within these fields; however an explanation should be entered in the comments field of the relevant form. Some forms require explanations and the form cannot be saved without entering comments.

Blue shaded fields: The blue shaded fields represent fields for which data entry is not allowed. These fields, such as Total fields are calculated or contain amounts that are brought forward from another part of the form—the type in these fields is navy blue.

Totals: Column and row totals are generated automatically during data input—the type in these fields is navy blue. Some forms require certain totals to match other forms’ totals or totals on other pages. There is a small tolerance for differences in the totals to account for differences in rounding.

Decimals: Most fields on ATS forms require whole numbers. If decimals are entered in these fields, the program will round to the nearest whole number.

Comments: A comments field is included on each of the Annual Report Forms. The field is accessed by clicking the Comments button located in the upper left corner between the Print and Close buttons. Some forms will require explanations be entered in the comments in order to continue. The text color on the comments button changes to red when comments are entered.