Form EF-5: Extension and Distance Programs

Fall Data for Current Academic Year

School:	
Respondent:	**Email:**
Title:	**Phone:**

PART A EXTENSION EDUCATION ENROLLMENT

1	Do you offer any courses at any physical locations other than your main campus?		Yes/No

2	Do you have any off-campus sites that offer courses for credit less than once a year? * These kinds of "occasional" courses were formerly called Type 1 courses.		Yes/No
a	How many different sites offer these "occasional" courses for credit?		# sites
b	How many of those courses are scheduled for this fall?		# courses
c	How many different students are enrolled in those courses this fall?		# students
d	Please list here the location(s) [city and state/prov.] where those sites are:		

Name of Site (e.g. Orlando Center or Indy Site)	Site Location (City, State/Prov.)

3   For all other off-campus, for credit courses, please list below.

Name of Site (e.g. Orlando Center or Indy Site)	Site Location (City, State/Prov.)	# of Students this Fall*	Highest Portion of Any Degree Students Can Complete at Site**		
			< 50%	> 50%	100%

*For enrollment at extension sites, do not count any student more than once, even if enrolled in multiple courses. The enrollment numbers listed here should also be included in other enrollment forms.
**Please fill in only one column per site, using the highest portion of any degree offered at that site.

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Title:		Phone:	

PART B DISTANCE EDUCATION ENROLLMENT

1	Do you offer any courses as distance education courses (e.g. online or interactive video)? If no, please skip the rest of this form. If yes, please continue. NOTE: Count hybrid courses only if at least half the instruction is through distance education.		Yes/No

2	Does your school have approval for comprehensive distance education? (i.e. offering at least six different courses over any period of time via distance education) If you do not know, check the ATS website for your school.		Yes/No
	a If no, how many different courses (not different sections) of courses for credit do you offer through distance education (total number, not just those offered this fall)? Count hybrid courses only if at least half the instruction is through distance education. If more than five, you must petition for comprehensive distance education approval.		# courses

For six or more courses offered through distance education.

Provide the contact information for the Person Responsible for your distance education programs:

Name	Title

Email	Phone

3	If you use an online learning management system (LMS) for distance education, please list it here (e.g., Moodle, Canvas, Blackboard, etc.)?		

4	How many distance education courses are scheduled for this fall?		

5	How many different students are enrolled in those courses this fall? [Do not count students more than once and count only those taking courses for credit.]		

The number of students entered above should also be included in earlier forms that ask for fall enrollment figures, since those earlier forms should include ALL your fall students, including distance education students. The only caveat is that a student taking classes at an extension site and through distance education should be counted on each of those two forms, but should only be counted once in the earlier forms, not twice, since those earlier forms reflect TOTAL unduplicated headcount. If the enrollment period for one or more distance education courses is not completed when you submit this form, give your best estimate as to how many distance education students will be enrolled this fall.

Form Comments